

UCLA Meeting Sign In

Date: 11/17/2020

<input checked="" type="checkbox"/> Elting Memorial Library, New Paltz	John Giralico
<input checked="" type="checkbox"/> Hurley Library	Kristen Campbell
<input checked="" type="checkbox"/> Marlboro Public Library	Christina Jennerich
<input checked="" type="checkbox"/> Olive Free Library Association	Chrissy Lawlor
<input checked="" type="checkbox"/> Plattekill Public Library	Darren Lanspery
<input checked="" type="checkbox"/> Sarah Hull Hallock Free Lib, Milton	Lois Skelly
<input checked="" type="checkbox"/> Stone Ridge Public Library	Jody Ford
<input checked="" type="checkbox"/> Town of Ulster Public Library	Tracy Priest
<input type="checkbox"/> Woodstock Public Library	Jessica Kerr
<input checked="" type="checkbox"/> Highland Public Library	Julie Kelsall-Dempsey
<input checked="" type="checkbox"/> Kingston Library	Margie Menard
<input checked="" type="checkbox"/> Morton Memorial Library, Pine Hill	Gisi Vella
<input checked="" type="checkbox"/> Phoenicia Library	Liz Potter
<input checked="" type="checkbox"/> Rosendale Library	Katie Scott-Childress
<input checked="" type="checkbox"/> Saugerties Public Library	Jennifer Russell
<input checked="" type="checkbox"/> Town of Esopus Lib, Port Ewen	Brooke Dittmar
<input checked="" type="checkbox"/> West Hurley Public Library	Kara Lustiber
<input type="checkbox"/> Cragmoor Free Library	Nancy Krom
<input checked="" type="checkbox"/> Ellenville Public Library	Susan Mangan
<input type="checkbox"/> Gardiner Library	Nicole Lane
<input type="checkbox"/> Wallkill Public Library	Lisa Palmer
<input checked="" type="checkbox"/> UCLA Board Member	Lynne Ridgeway
Guests: Kenneth Goldberg	
Laurie Shedrick	

The meeting of the Ulster County Library Association was called to order by Margie Menard at 10:02 virtually via Go-to-Meeting.

Minutes: Julie Kelsall-Dempsey made a motion to accept the October minutes with the change of Jeanne Goldberg to Kenneth Goldberg in attendance. 2. Katie Scott-Childress. All in favor. Approved.

Treasurers Report

Please see attached.

John Giralico made a motion to accept the treasurer's report as presented. Julie Kelsall-Dempsey second. All in favor. Approved.

Resource Sharing

Discussion around changing material type from periodical to magazine.

Darren Lanspery presented the pro's and con's.

Please see attached.

Consensus was that Ulster County would support the material type change from periodical to magazine.

Selection Committee

Tutor.com can only be authenticated off a patron's 14 digit library barcode. It will NOT work with an online registration barcode.

Kanaopy RENEWAL

The current quote from Kanopy is **\$38,500** (5 credits, Kids, No TGC) from January 1, 2021 - December 31, 2021. This (and the prices in the chart) are a **worst case scenario**.

- The capped amount is to be paid upfront and is a guaranteed spending ceiling cap.
- Kanopy will not charge the library any additional funds if the growth in usage exceeds the budget cap. If the library approaches capped quote far before the 12 months Kanopy will work with you to manage usage of the service.
- If any funds remain at the end of the one-year term, funds can simply roll to next year's program either through a capped model or standard PPU.
- The capped quote expires after 60 days upon receiving. 2 This quote is a worst-case scenario for the database. As you can see, we are \$8000 short using UCLA funds only. If we billed each library for the difference **based on population**, these are the amounts that we could expect to see:

Library	Population	Cost Share	Preliminary Vote
Elting Memorial Library	14003	\$658.14	Yes
Highland Public Library	12514	\$588.16	Yes/maybe (would like to see stats)
Hurley Library	2865	\$134.66	Yes
Kingston Library	23893	\$1,122.97	Yes
Marlboro Free Library	12688	\$596.34	Yes/maybe (would like to see stats)
Morton Memorial Library	275	\$12.93	Yes
Olive Free Library Assn	4419	\$207.69	Yes
Phoenicia Library	3085	\$145.00	Yes
Plattekill Public Library	8388	\$394.24	Yes
Rosendale Library	6075	\$285.53	Yes
Sarah Hull Hallock Free	1403	\$65.94	Yes
Saugerties Public Library	19482	\$915.65	Yes
Stone Ridge Public Library	5607	\$263.53	Yes

Town of Esopus	9041	\$424.93	Yes/maybe (would like to see stats)
Town of Ulster	12327	\$579.37	Yes
West Hurley Public Library	3352	\$157.54	Yes
Woodstock Public Library	5884	\$276.55	
RCLS			
Cragsmoor Free Library	449	\$21.10	
Ellenville Public Library	12869	\$604.84	Yes
Gardiner Library	5713	\$268.51	
Wallkill Public Library	6491	\$305.08	

Question One: Would each library be willing to pay in for Tutor.com up to the amounts shown above?
Question Two: Would each library feel comfortable abiding by a majority decision regarding requiring each library to pay in for Kanopy?

New Business

Discussion was held around level of service changes and the NYS Cluster initiative. Status of service of libraries in Ulster Country was discussed and the next steps libraries would take as the pandemic numbers steadily increase. Most directors believed that curbside is something that could be ongoing with low transmission of COVID19.

Next UCLA Meeting is Tuesday December 15 at 10:00 AM via Go-to-meeting.

Kara Lustiber made a motion to close, Brook Dittmar 2nd.

Respectfully Submitted, Kristen Campbell

Secretary

UCLA Agenda Tuesday November 17, 2020

10:00 AM

- ❖ Approval of minutes of October 20, 2020 meeting
- ❖ Treasurer's Report
- ❖ Selection Committee
 - Kanopy Renewal
 - Tutor.com library card authentication
- ❖ Resource Sharing--Changing Material type from Periodical to Magazine
- ❖ Pandemic shutdown discussion

Changing Material type from Periodical to Magazine

Split periodicals into 2 groups (Magazines & Periodicals)	
Pros	Cons
Ability to filter in Encore Facet	There are no hard lines to define a Magazine
Ability to limit for reporting purposes/coll. development	Filtering by Facet you may not find all iterations of that publication – Annual released cookbooks, buyer guides Etc.
Magazine is universally used (Natural language)	Further Splits may be appropriate (Test Prep)
Material Icons to depict separate formats	What is left behind is a difficult catchall to understand (Other periodicals / “Periodicals that are not what you think of as Magazines”

Ulster County Library Association
November 16, 2020
Treasurer's Report

2020 Ulster County Funding

Total Received for 2020	0.00
Estimated Funds from Reserve	76,050.00
Total Budget for 2020	76,050.00

2021 Reserve

Cahill Funds (still in checking)	8,691.00
Reserve Funds at MHLS	23,413.24
Total Reserve for 2021	32,104.24

Checking Account

Current Balance	14,505.31
Cahill Database Funds	8,691.00
Owed to Database for Tutor	-1,878.10
Remaining Funds	10,569.10

<u>Outstanding Databases:</u>	<u>Encumbered</u>	<u>Spent</u>	<u>Not Spent</u>
Ancestry	13,000.00	13,389.99	-389.99
Foundation Center	2,500.00		2,500.00
Kanopy	21,000.00		21,000.00
Library Aware	2,000.00	1,975.00	25.00
Mango	3,500.00	3,434.11	65.89
Miscellaneous			0.00
Overdrive	10,850.00	6,000.00	4,850.00
PR-Marketing	3,000.00		3,000.00
Niche Academy	4,200.00	4,200.00	0.00
Recorded Books - RBDigital	9,500.00	7,158.08	2,341.92
Recorded Books - Zinio	4,000.00	3,381.28	618.72
Tumblebooks	2,500.00		2,500.00
TOTAL	76,050.00	39,538.46	36,511.54

Note: Invoices for Tutor.com will go out this month

Page 2 Treasurer's Report for November 16, 2020

Activity Since Last Treasurer's Report for Databases

Date	Description	Amount
10/22/2020	Recorded Books	\$819.26
10/29/2020	Tutor.com	\$1,878.10

*Will be replaced with checking account for

Activity Since Last Treasurer's Report for Checking Account

Date	Description	Amount	
9/1/2020			14505.31
10/22/20	Colorpage	-952.00	\$ 13,553.31

Selection Committee Report – November 2020

Part 1: Tutor.com

Tutor.com has been activated. The selection committee decided not to allow digital library cards for authentication. There is no way to ensure that that these cards belong to users in Ulster County. They will also be more difficult to manage for the committee going forward. The committee will be able to pull statistics based on library. I have attached their generic report below.

Part 2: Kanopy Update

This is a representation of all the funds that we could put towards Kanopy..

Outstanding Databases:	Encumbered	Spent	Not Spent
Ancestry	13,000.00	13,389.99	-389.99
Foundation Center	2,500.00	2,500.00	0.00
Kanopy	21,000.00		21,000.00
Library Aware	2,000.00	1,975.00	25.00
Mango	3,500.00	3,434.11	65.89
Miscellaneous			0.00
Overdrive	10,850.00	6,000.00	4,850.00
PR-Marketing	3,000.00		3,000.00
Niche Academy	4,200.00	4,200.00	0.00
Recorded Books - RBDigital	9,500.00	8,158.08	1,341.92
Recorded Books - Zinio	4,000.00	3,381.28	618.72
Tumblebooks	2,500.00	2,500.00	0.00
TOTAL	76,050.00	45,538.46	30,511.54
Foundation Center, Tumblebooks not paid yet but marked off in chart			
Budget \$1000 for RBDigital for Nov/Dec			

The current quote from Kanopy is \$38,500 (5 credits, Kids, No TGC) from January 1, 2021 - December 31, 2021.

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- The capped quote expires after 60 days upon receiving.

This quote is a **worst-case scenario** for the database. As you can see, we are \$8000 short using UCLA funds only.

If we billed each library for the difference based on population, these are the amounts that we could expect to see:

		\$0.047
Elting Memorial Library	14003	\$658.14
Highland Public Library	12514	\$588.16
Hurley Library	2865	\$134.66
Kingston Library	23893	\$1,122.97
Marlboro Free Library	12688	\$596.34
Morton Memorial Library	275	\$12.93
Olive Free Library Assn	4419	\$207.69
Phoenicia Library	3085	\$145.00
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Town of Esopus	9041	\$424.93
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RCLS		
Cragsmoor Free Library	449	\$21.10
Ellenville Public Library	12869	\$604.84
Gardiner Library	5713	\$268.51
Wallkill Public Library	6491	\$305.08
	170823	\$8,028.68

Question One: Would each library be willing to pay in for Tutor.com up to the amounts shown above?

Question Two: Would each library feel comfortable abiding by a majority decision regarding requiring each library to pay in for Kanopy?

Part 3: Statistics

2020 (Jan-Oct)	FOLD3	HeritageQuest	Ancestry.com
	Searches	Searches	
Elting Memorial Library (New Paltz)			0
Highland Public Library			11
Hurley Library			54
Kingston Library			69
Marlboro Free Library	51	16	2018
Morton Memorial Library (Pine Hill)			0
Olive Free Library Association			0
Phoenicia Public Library			1
Plattekill Public Library			52
Rosendale Public Library			0
Sarah Hull Hallock Free Library (Milton)			0
Saugerties Public Library			227
Stone Ridge Public Library			1
Town of Esopus Library (Port Ewen)	1	38	73
Town of Ulster Public Library		201	90
West Hurley Public Library		2	36
Woodstock Public Library			81
Cragmoor Free Library			0
Ellenville Public Library		11	131
Gardiner Library			51
Wallkill Public Library			105
Undefined UCLA	2008	3420	2741
Total	2060	3688	5741

Access to Ancestry Library Edition has been temporarily expanded to library cardholders working remotely, courtesy of ProQuest and its partner Ancestry. Remote access will be available until **December 31st 2020** and will be re-evaluated monthly as needed.

RB Digital Number of Tokens	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20
Acorn TV	103	88	136	145	160	157	135
Great Courses	11	19	25	53	32	17	21
Indieflix	13	11	21	24	20	14	13
Method Test Prep		1	2	1	1	0	0
Pongalo		3	1	0	0	2	0
Qello	10	6	12	9	9	6	4
	\$409.63	\$382.72	\$589.03	\$693.68	\$663.78	\$586.04	\$517.27
Note: We have actually paid RB Digital \$6338.82							
This includes December 2019 invoices plus an \$1800 platform fee							

RB Digital Number of Tokens	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	
Acorn TV	106	100				
Great Courses	20	26				
Indieflix	5	9				
Method Test Prep	0	0				
Pongalo	0	0				
Qello	0	5				
						\$4661.41
Note: We have actually paid RB Digital \$6338.82						
This includes December 2019 invoices plus an \$1800 platform fee						

Pongalo ended its' streaming service to libraries on August 31, 2020

Kanopy Stats MHLS				Number of				
	Visits	Pages	Plays	Play Credits \$2	KKids \$5	Kkids \$0	Kseries \$5	Price
January 2020	9978	12245	1803	992	22	0	44	\$2,314
February 2020	10403	12528	1605	895	12	0	0	\$1,850
March 2020	12275	15127	2428	1088	9	20	0	\$2,221
April 2020	15386	18682	3011	1342	0	46	0	\$2,684
May 2020	15374	18561	2747	1367	0	39	0	\$2,734
June 2020	11902	14488	2093	1183	25	0	0	\$2,491
July 2020	12989	15790	2076	1263	31	0	0	\$2,681
August 2020	12907	15694	2211	1313	28	0	0	\$2,766
September 2020	11508	14159	1729	1096	19	0	0	\$2,287
October 2020	11261	13757	1837	1148	15	0	0	\$2,371
November 2020								
December 2020								
Total	91236	110870	16171	8451	105		0	\$22,085
Kanopy Stats RCLS				Number of				
	Visits	Pages	Plays	Play Credits \$2	KKids \$5	Kkids \$0	Kseries \$5	Price
January 2020	1298	1565	249	114	4	0	5	\$273
February 2020	1096	1328	175	106	0	0	0	\$212
March 2020	1524	1835	252	150	1	5	0	\$305
April 2020	1759	2134	284	116	0	7	0	\$232
May 2020	1905	2409	436	154	0	0	0	\$308
June 2020	1485	1835	388	153	6	0	0	\$336
July 2020	1406	1749	266	158	3	0	0	\$331
August 2020	1230	1618	329	160	5	0	0	\$345
September 2020	1632	1877	211	120	4	0	0	\$260
October 2020	1096	1411	217	129	2	0	0	\$268
November 2020								
December 2020								
Total	10405	12908	2130	997	15		0	\$2,597

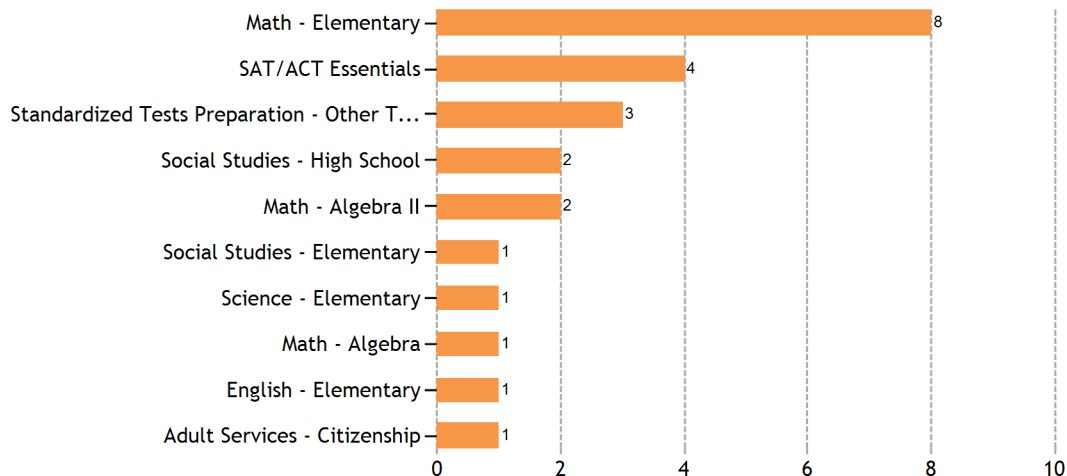
Niche Staff 2020	20-Jan	20-Feb	20-Mar	20-Apr	20-May	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Total
Rbdigital	0	0	129	72	73	0	0	0	0	0			274
Hoopla	0	1	62	105	44	12	0	0	0	0			224
AncestryLibrary	45	2	78	98	121	0	0	0	0	0			344
Academic OneFile	10	4	120	104	48	0	0	0	0	0			286
Mango Languages	2	0	35	76	108	1	0	0	0	0			222
TumbleBook Library	0	0	95	91	217	0	3	1	0	0			407
OverDrive Libby	0	22	287	47	122	0	0	0	0	0			478
IndieFlix	1	0	54	76	84	0	1	0	1	0			217
Universal Class	0	0	6	0	0	0	0	0	0	0			6
Kanopy	3	2	159	72	119	1	0	0	0	0			356
Stingray Qello	3	0	57	34	77	0	0	0	0	0			171
FCPL Staff Academy	24	11	163	60	104	0	0	0	0	0			362
Creativebug for Staff	0	0	0	12	12	1	0	0	0	0			25
Acorn TV	8	29	276	101	224	0	0	0	0	0			638
Fold3	27	13	88	66	43	0	0	0	0	0			237
Gale Opposing Viewpoints	0	0	25	19	25	0	0	0	0	0			69
Gale General OneFile	0	2	43	34	20	0	0	0	0	0			99
HeritageQuest	32	8	39	66	53	11	0	0	0	0			209
Tutor.com										1			
COVID-19 Guidelines for GPLS Employees (1CEU)					43	13	0	0	0	0			0
COVID19: Using Medical Masks					48	14	0	0	0	0			62
PLS OSHA COVID-19 Guidelines [60 Mins.]					31	27	0	0	0	0			58
2. Hand Hygiene					33	26	0	0	0	0			59
COVID19: What You Need to Know About Handwashing					15	5	0	0	0	0			20
Cleaning and Disinfecting Your Facility					4	2	0	0	0	0			6
How COVID-19 Spreads					3	1	0	0	0	0			4
Preventing the Spread of Coronavirus					10	0	0	0	0	0			10
When and How to Use Masks					35	0	0	0	0	0			35
Total	155	94	1716	1133	1716	114	4	1	1	1			4934

Niche Public 2020	20- Jan	20- Feb	20- Mar	20- Apr	20- May	Jun- 20	Jul- 20	Aug- 20	Sep- 20	Oct- 20	Nov- 20	Dec- 20	Total
Rbdigital	0	0	116	55	52	65	48	49	45	38			385
Facebook	0	0	3	1	2	0	0	0	0	0			6
Twitter	0	0	0	0	0	0	0	0	0	0			0
Hoopla	0	0	21	5	16	14	12	4	13	1			72
AncestryLibrary	23	151	24	59	83	78	50	71	80	95			539
Academic OneFile	3	0	4	3	1	1	0	1	1	0			13
Mango Languages	0	1	88	39	116	87	60	61	42	51			452
TumbleBook	8	3	29	29	147	0	118	105	100	83			439
OverDrive Libby	4	10	70	49	13	43	32	27	10	21			248
IndieFlix	2	3	13	40	13	20	18	15	9	11			124
Instagram	0	0	2	1	0	0	0	0	0	0			3
Pinterest	4	0	2	0	0	1	0	0	0	0			7
Universal Class	0	1	50	29	55	64	50	35	39	21			284
Gmail	0	0	4	0	0	1	0	0	0	0			5
Snapchat	1	0	2	0	0	0	0	0	0	0			3
Kanopy	0	0	187	108	72	55	35	55	31	45			512
Stingray Qello	4	0	10	10	5	16	16	11	18	2			72
LinkedIn	0	0	0	0	0	0	0	0	0	0			0
Acorn TV	14	8	67	103	62	72	89	57	39	17			472
Google Photos	0	0	2	0	0	0	0	0	1	0			2
Fold3	5	1	31	43	74	70	44	83	62	77			351
Gale General OneFile	0	0	13	0	8	0	0	6	6	0			27
GaleOpposing Viewpoints	0	0	5	1	0	0	1	1	0	1			8
HeritageQuest	2	0	22	46	69	62	40	74	60	67			315
Tutor.com										31			
Total	70	178	765	621	788	649	613	655	865	561			4339

LibraryAware

2020	Jan-Aug
Elting Memorial Library (New Paltz)	68
Highland Public Library	3
Hurley Library	160
Kingston Library	64
Marlboro Free Library	40
Morton Memorial Library (Pine Hill)	1
Olive Free Library Association	37
Phoenicia Public Library	
Plattekill Public Library	5
Rosendale Public Library	14
Sarah Hull Hallock Free Library (Milton)	
Saugerties Public Library	34
Stone Ridge Public Library	
Town of Esopus Library (Port Ewen)	67
Town of Ulster Public Library	60
West Hurley Public Library	62
Woodstock Public Library	14
Total	629

Top SkillsCenter™ Usage by Subject



Usage

TOTAL SERVED	17
- Live one-to-one Sessions	6
- SkillsCenter™ Sessions	11

Mobile Usage

TOTAL SERVED	1
- Mobile Live one-to-one Sessions	1
- Mobile SkillsCenter™ Sessions	0

Live one-to-one Sessions

TOTAL SESSIONS	6
- Math	6
TOTAL HOURS	0.70
- Math	0.70
AVERAGE SESSION LENGTH	7.02
- Math	7.02

Live one-to-one Sessions by Subject

Math	6
Math - Basic Math	5
Math - Middle Grades Math	1

Live one-to-one Sessions by Grade Level

6th	5
7th	1

SkillsCenter™ Usage By Subject

Adult Services - Citizenship	1
English - Elementary	1
Math - Algebra	1
Math - Algebra II	2
Math - Elementary	8
SAT/ACT Essentials	4
Science - Elementary	1
Social Studies - Elementary	1
Social Studies - High School	2
Standardized Tests Preparation - Other Tests	3
State Standardized Tests - California	1

User Accounts

Total Accounts	10
New Accounts Created	10

Comments

Grade